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## MEMORANDUM

Effective Date: April 3, 2018

**To:** **University College and Institute Protection Program**  
Public Post-Secondary Institutions in British Columbia (Covered Entities or CEs) as set out in Schedule A.

**From:** Andrew Green  
Director  
University College and Institute Protection Program

**Re:** **Liability Coverage for Employed Professionals of CEs which are covered under the University College and Institute Protection Program.**

Please be advised that pursuant to the terms of coverage for the University College and Institute Protection Program (UCIPP), all employees of the CEs (including employed professionals) have the benefit of coverage for personal injury, property damage, advertising liability and professional liability arising from the risks of the CE. This memorandum is issued as confirmation of liability coverage not less than \$5,000,000 per occurrence. We note that this coverage is liability coverage for risks arising out of the terms of employment and accordingly does not extend to independent acts of the employee which are unrelated to their employment with a CE. This coverage continues to be in effect until cancelled by the Province.

This level of coverage has been determined to be sufficient liability protection to meet the insurance requirements set forth in the by-laws of various professional colleges and associations in B.C. and we trust it will be sufficient for your purposes. We note, however, that under the terms of coverage for UCIPP, liability coverage does not include defense costs for complaints / disciplinary matters arising from concerns brought by or to professional disciplinary bodies.

If you require further clarification on this matter, please feel free to contact our office.

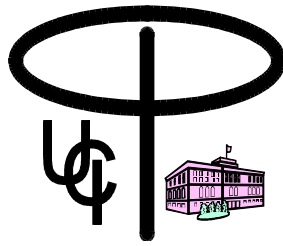
Sincerely,

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**Authorized Signatory**

April 3, 2018

**Date**



## SCHEDULE A

### UNIVERSITY COLLEGE AND INSTITUTE PROTECTION PROGRAM COVERED ENTITIES

- British Columbia Institute of Technology
- Camosun College
- Capilano University
- College of New Caledonia
- College of the Rockies
- Douglas College
- Emily Carr University of Art and Design
- Industry Training Authority
- Irving K. Barber British Columbia Scholarship Society
- Justice Institute of British Columbia
- Knowledge Network Corporation
- Kwantlen Polytechnic University
- Langara College
- Nicola Valley Institute of Technology
- North Island College
- Northern Lights College
- Northwest Community College
- Okanagan College
- Post-Secondary Employers' Association
- Royal Roads University
- Selkirk College
- The College of New Caledonia Research Forest Society
- Thompson Rivers University
- University of British Columbia
- University of the Fraser Valley
- University of Northern British Columbia
- Vancouver Community College
- Vancouver Island University